The Board of School Directors of the Ephrata Area School District, Ephrata PA, held a Committee of the Whole meeting on Monday, October 3, 2022 at 7:00 PM in the District Office Board Room, 803 Oak Blvd., Ephrata, PA, as advertised on July 11, 2022 in LNP.

Board Members Present: President, Chris Weber, Vice-President, Timothy W. Stayer, Members: Dr. Nancy Aronson, Judy Beiler, Philip Eby, Dr. Lara Paparo, Justin L. Showalter, and Tim Stauffer; Superintendent (non-voting) Dr. Brian Troop; and Treasurer (non-voting) Kristee Reichard

Board Members Absent: Trisha Good

School District Representatives Present: Dr. Jacy Clugston Hess, Dr. Richard Hornberger, and Sarah McBee

Media Present: Melissa Frost, Ephrata Review

Guests: None

CALL TO ORDER BY BOARD PRESIDENT

SECTION DISCUSSIONS (Minutes attached)
- Budget & Finance / Property
- Personnel
- Policy & Curriculum
- Public Affairs & Planning

GOVERNANCE DISCUSSION
OE-3 Students

ADVOCACY DISCUSSION

HOUSEKEEPING / ANNOUNCEMENTS

ADJOURNMENT
DATE: October 3, 2022

SECTION ADMINISTRATOR: Kristee Reichard

BOARD MEMBERS IN ATTENDANCE: Dr. Nancy Aronson, Judy Beiler, Philip Eby, Dr. Lara Paparo, Justin Showalter, Tim Stauffer, Timothy W. Stayer, and Chris Weber

BOARD MEMBER ABSENT: Trisha Good

DISTRICT STAFF IN ATTENDANCE: Dr. Jacy Hess, Dr. Richard Hornberger, Sarah McBee, Kristee Reichard, and Dr. Brian Troop

MEDIA: Melissa Frost, Ephrata Review

ACTION ITEMS

Budget & Finance

I. Educational Data Systems, Inc. (EDSI) – MOU
   After review and discussion, the Committee endorsed the Administrative recommendation to approve a Memorandum of Understanding with EDSI for one Career Counselor to assist EASD seniors with identifying post-graduation plans. There is no cost to the District for these services for 2022-2023.

II. Transportation Contract Additions
   After review and discussion, the Committee endorsed the administrative recommendation contract additions for Groff Transportation for the 2022-2023 school year:
   • Mandalyn Good – Sub driver

Property

I. Change Orders – High School/Middle School Construction Projects
   After review and discussion, the Committee endorsed the administrative recommendation to approve change orders for the High School/Middle School construction projects

A. General Contractor

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>21</td>
<td>Lobar, Inc.</td>
<td>High School</td>
<td>• Various drywall/soffit/ceiling - time and material</td>
<td>$8,491.45 Inc.</td>
</tr>
<tr>
<td>23</td>
<td>Lobar, Inc.</td>
<td>High School</td>
<td>• Existing exterior insulation and finish system</td>
<td>$29,633.32 Inc.</td>
</tr>
<tr>
<td>24</td>
<td>Lobar, Inc.</td>
<td>High School</td>
<td>• Additional countertops per owner request</td>
<td>$6,519.34 Inc.</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>$44,644.11 Inc.</td>
</tr>
</tbody>
</table>

B. Electrical Construction

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>McCarty &amp; Son, Inc.</td>
<td>Middle School</td>
<td>• Remove projectors and take power back to box</td>
<td>$1,587.75 Inc.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Move conduit for variable air volume system</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Conduit that came apart in</td>
<td></td>
</tr>
</tbody>
</table>
C. Mechanical Construction

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5-revised</td>
<td>Matchline Mechanical, LLC</td>
<td>Middle School</td>
<td>• Wall penetrations and lintels</td>
<td>$9,151.76 Inc.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total</td>
<td>$9,151.76 Inc.</td>
</tr>
</tbody>
</table>

D. Electrical Construction

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-revised</td>
<td>Hirmeisen Electric, Inc.</td>
<td>High School</td>
<td>• Additional lighting</td>
<td>$5,015.43 Inc.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• IT room clock</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total</td>
<td>$5,015.43 Inc.</td>
</tr>
</tbody>
</table>

Grand total change orders $60,399.05 Inc.

INFORMATION / DISCUSSION ITEMS

Budget & Finance
I. General Fund Budget – 2023-2024
   A. The Committee of the Whole was informed the Act I adjusted index for the 2023-2024 fiscal year will be 5.1 percent.

B. Budget Preparation Calendar 2023-2024

II. District Healthcare – 2023-2024
A Health Benefit Advisory Committee meeting is scheduled for October 13, 2022. Their recommendations for the following items will be on the October 17, 2022, Board agenda:
   • Medical and Dental Rates for 2023-2024
   • Employee Cost-Share Holiday

III. Lancaster-Lebanon Intermediate Unit 13 – IDEA Agreement
Sub-grant agreement with the Lancaster-Lebanon Unit 13 for IDEA pass-thru funds is expected for the October 17 Board meeting.

Property
I. High School/Middle School Construction Projects
   • High School/Middle School Additions and Renovations October Report
     • Middle School
       I. Once second unit in gymnasium and wrestling room units are complete, the remaining upgrades will be on hold until spring.
     • High School
       I. HVAC duct work in new music hallways is complete.
       II. Roof trim continues.
       III. Work continues in (bathrooms, music/theater and classrooms/storage) with an updated completion date of November 16.
       IV. Retention pond installation is underway.
• Classrooms  
  I. Room renovations in 135 and 137 were completed last week.  
  II. The last two classroom have been turned over.  

II. Middle School Fields Project  
The project bid documents are currently being developed.

III. Clay HVAC  
Administration has received an estimated cost. The cost was higher than expected and ask for the Trane team to review and look for a way to reduce costs.

IV. Potential Solar Project  
Still being reviewed by Administration.
DATE: October 3, 2022

SECTION ADMINISTRATOR: Dr. Jacy Hess

BOARD MEMBERS IN ATTENDANCE: Dr. Nancy Aronson, Judy Beiler, Philip Eby, Dr. Lara Paparo, Justin L. Showalter, Tim Stauffer, Timothy W. Stayer, and Chris Weber

BOARD MEMBERS ABSENT: Trisha Good

DISTRICT STAFF IN ATTENDANCE: Dr. Jacy Clugston Hess, Dr. Richard Hornberger, Sarah McBee, Kristee Reichard, and Dr. Brian Troop

MEDIA IN ATTENDANCE: Sara Melissa Frost, Ephrata Review

GUESTS IN ATTENDANCE: None

ACTION ITEMS

Appointments
Extracurricular
John Oechslin, High School Fall Dramatics Assistant Director, effective October 18, 2022

DISCUSSION / INFORMATIONAL ITEMS

Vacancies
Professional
Districtwide Instructional Coach
High School Learning Support (2nd Semester)
Long Term Substitute High School Science (2nd Semester)
Long Term Substitute Grade 5 (January 2, 2023 through the conclusion of the 2022-2023 school year)
Middle School Computer Teacher (2nd Semester)

Support
Assistant to the Coordinator of Instructional Programs
Building Aide
Custodian (2)
Full-time Special Education Para Educator (2)
General Cafeteria (2)
Media Center Aide (2)
Part-time Special Education One-to-One (2)
Part-time Special Education Para Educator (16)

Extracurricular
Boys Basketball Assistant Coach
Boys Lacrosse Head Coach
Boys Volleyball Assistant Coach
Girls Basketball Assistant Coach (2)
Girls Softball Assistant Coach (2)
Middle School Boston Club Advisor
DATE: October 3, 2022

SECTION ADMINISTRATOR: Dr. Richard Hornberger

BOARD MEMBERS IN ATTENDANCE: Dr. Nancy Aronson, Judy Beiler, Philip Eby, Dr. Lara Paparo, Justin L. Showalter, Tim Stauffer, Timothy W. Stayer, and Chris Weber

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MEDIA IN ATTENDANCE: Sara Melissa Frost, Ephrata Review

GUESTS IN ATTENDANCE: None

ACTION ITEMS

Policy
I. Policies for Second Reading
   • Policy 808, Food Services
   • Policy 916, Volunteers

II. Policies for First Reading
   • Policy 237, Electronic Devices

Curriculum
I. Field Trips
   • High School Art Department (approximately 50 students) to travel to New York City, NY, to visit The Guggenheim Museum and The Metropolitan Museum of Art, November 18, 2022 (Friday)
   • High School Orchestra (# of students TBD) to travel to Cumberland Valley High School, Mechanicsburg, PA, to participate in PMEA District 7 Orchestra Festival, January 26-28, 2023 (Thursday-Saturday)
   • High School Band (# of students TBD) to travel to Warwick High School, Lititz, PA, to participate in PMEA District Band Festival, February 9-11, 2023 (Thursday-Saturday)
   • High School Orchestra (# of students TBD) to travel to Bloomsburg Area High School, Bloomsburg, PA, to participate in PMEA Central Region Orchestra Festival, March 9-11, 2023 (Thursday-Saturday)
   • High School Band, Choir, and Orchestra qualifiers (# of students TBD) to travel to Pocono Manor, PA, to participate in PMEA All-State Band, Chorus, and Orchestra Festival at Kalahari Resort & Conference Center, April 19-22, 2023 (Wednesday-Saturday)

INFORMATION / DISCUSSION ITEMS

Curriculum
I. 2022 Senior Class Exit Survey
DATE: October 3, 2022

SECTION ADMINISTRATOR: Dr. Brian Troop

BOARD MEMBERS IN ATTENDANCE: Dr. Nancy Aronson, Judy Beiler, Philip Eby, Dr. Lara Paparo, Justin L. Showalter, Tim Stauffer, Timothy W. Stayer and Chris Weber

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MEDIA IN ATTENDANCE: Sara Melissa Frost, Ephrata Review

GUESTS IN ATTENDANCE: None

ACTION ITEMS
None

INFORMATION / DISCUSSION ITEMS

I. **SRO Report**
   Dr. Troop read a written report created by School Resource Officer John Hirneisen.

II. **PDE Response to Intervention (RTI) for Specific Learning Disabilities (SLD) for determination in the area of Reading**
    The Bureau of Special Education has granted approval to use RTI at EASD elementary schools to determine reading learning disabilities.

III. **EdLeader21 / Battelle for Kids Blog Featuring EASD**
    A website blog on battelleforkids.org profiled EASD Family Groups, Cornerstones, and Design Challenges.

IV. **Launch Week Summary**
    Dr. Troop reviewed the topics covered at the August 22 – 25 staff opening.