The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in Regular session on Monday, September 26, 2022 at 7:00 PM in the District Office Board Room, 803 Oak Blvd., Ephrata, PA, and livestreamed as advertised on July 11, 2022 in LNP and online.

**Board Members Present:** President Chris Weber; Vice President Timothy W. Stayer; Members: Dr. Nancy Aronson, Judy Beiler, Philip Eby, Justin L. Showalter, and Tim Stauffer; Superintendent (non-voting) Dr. Brian Troop; Treasurer (non-voting) Kristee Reichard; and Secretary (non-voting) Stephanie Gingrich

**Board Members Absent:** Trisha Good

**School District Representatives Present:** Dr. Jacy Clugston Hess, Dr. Richard Hornberger, Sarah McBee, and Dr. Tim McCormick

**Media Present:** Melissa Frost, Ephrata Review

**In-person visitors:** Rebecca Branle; Jason Breckbill; Chelsea Clark; Sherly Craft; Timothy Craven; Brian Frey; Christine Houdeshell; Butch, Deana, and Jianna Long; Grace Martin; Mike Miller; Lara Paparo; Jennifer Smith; Tina Thompson; Tyler Wackley; and Suzy Wurtz

**Online visitors:** Glen Beiler, Phil Benigno, Jason Breckbill, Ben Cattell Noll, A.J. Cobian, Nick and Amy Gaddini, Trisha Good, Jill Hackman, Sheryl Krafft, Tania Kreider, Samantha Merkey, Amy Seifarth, Traci Sensenig, Krista Showalter, Jennifer Smith, Laura Will, Jennifer, Melissa, and Mike

**CALL TO ORDER BY BOARD PRESIDENT**

President Weber called the meeting to order at 7:00 PM.

**MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT**

President Weber asked for a moment of silent meditation followed by the Pledge of Allegiance and the recitation the District Mission Statement.

**SCHOOL BOARD RESOLUTION PRESENTATION**

**INTERVIEW SCHOOL BOARD CANDIDATES**

Tim Craven, Tyler Wackley, Mike Miller, Lara Paparo, Tina Thompson, and Jason Breckbill

**COMMENTS FROM RESIDENTS AND TAXPAYERS**

President Weber welcomed visitors to the meeting. He opened the meeting to comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

- The following people made public comments about the School Board vacancy: Suzy Wurtz, Brian Frey, Rebecca Branle, Sherly Craft, and Jennifer Smith

**SECTION 2 – BOARD ACTION ITEMS**

It was moved by Mr. Stayer, seconded by Mrs. Beiler, that the Ephrata Area Board of School Directors approve the Action Items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 7 Yes, 0 No.

**I. SECRETARY REPORT – Stephanie A. Gingrich**

A. Meeting Minutes

Minutes from the August 29, 2022 School Board Regular meeting and the September 12, 2022 Committee of the Whole meeting

B. School Board Resolution (Attachment #1)

- Jianna Long – All-State Track
II. BUDGET & FINANCE / PROPERTY

Budget & Finance

A. Treasurer’s Reports for the Period of August 1, 2022 through August 31, 2022 (Attachment #2)

B. List of Bills for Individual Accounts through September 26, 2022 (Attachment #3)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$ 902,588.06</td>
</tr>
<tr>
<td>AP Direct Deposit</td>
<td>$ 899,217.91</td>
</tr>
<tr>
<td>General Fund ACH Items</td>
<td>$ 3,105,841.71</td>
</tr>
<tr>
<td>Capital Reserve</td>
<td>$ 15,250.00</td>
</tr>
<tr>
<td>2021 GOB Account</td>
<td>$ 1,581,978.15</td>
</tr>
<tr>
<td>Food Service</td>
<td>$ 74,448.87</td>
</tr>
<tr>
<td>Student Activities</td>
<td>$ 1,662.72</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 6,580,987.42</strong></td>
</tr>
</tbody>
</table>

C. Real Estate Tax Exonerations (Attachment #4)

Clay Township 2022-2023 $ 56,429.13

D. Transportation Contract Additions for the 2022-2023 School Year
   a. Contract additions for Boyo: Renee Cammauf – Driver/Aide
   b. Contract addition for Gehman’s Mennonite School: Barry Wenger – Substitute driver

E. TeenHope – Memorandum of Understanding (Attachment #5)

Memorandum of Understanding for the TeenHope program. TeenHope with Samaritan Counseling Center will conduct optional mental health screenings for 9th grade students. The cost is $25.00 per student. Traditionally, 260 students participate in this screening.

F. Cooperative Agreement – Warren County School District (Attachment #6)

Cooperative Agreement for Open Campus Initiative with Warren County School District for an on-line instructional program.

G. STEAM Day Contract – Science Explorers (Attachment #7)

A contract with Science Explorers for an Elementary STEAM Day is scheduled for October 12, 2022. Each elementary building will participate in a Crazy Chemistry Assembly and Art with a Spin. Total cost is $5,130.00. The cost will be paid by the Ephrata Area Education Foundation.

H. Act 57 Waiver Resolution (Attachment #8)

Act 57 amends the Local Tax Collection Act to waive the imposition of penalties, interest and other charges previously imposed for the past due payment of real estate taxes in certain limited instances.

Property

A. Change Orders – High School/Middle School Construction Projects (Attachment #9)
   a. Electrical Contractor

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Hirneisen Electric, Inc.</td>
<td>High School</td>
<td>Revised Stair Cooling Feeds</td>
<td>$26,442.94</td>
</tr>
</tbody>
</table>

School Board Regular Meeting Minutes – September 26, 2022
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b. General Contractor

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>17</td>
<td>Lobar, Inc.</td>
<td>High School</td>
<td>• Additional resilient flooring</td>
<td>$13,516.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Six additional exit signs per code inspector</td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>Lobar, Inc.</td>
<td>High School</td>
<td>• Prep/prime/paint existing HM frames</td>
<td>$ 6,176.39</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>$19,692.39</td>
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</table>

c. Electrical Contractor

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Contractor</th>
<th>Location</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>McCarty &amp; Son</td>
<td>Middle School</td>
<td>• Minimum fuse size on unit is larger than circuit design. The design circuit breaker will be left in the existing panel and 30A disconnect will be turned over to owner. • Provide fused disconnect switches</td>
<td>$ 2,940.91</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>$ 2,940.91</td>
</tr>
</tbody>
</table>

Grand total change orders $49,076.24 Inc.

III. PERSONNEL

A. Retirements
   - Lisa Keely, Middle School Computer Teacher, effective January 24, 2023
   - Donald Peiffer, Middle School Custodian, effective May 1, 2023

B. Resignations
   - Lisa Drury, Highland Media Center Aide, effective September 19, 2022
   - Samantha Hurst, Field Hockey Assistant Coach, effective September 13, 2022
   - Brenda Smoker, High School General Cafeteria Worker, effective September 30, 2022
   - Gabrielle Steffy, High School General Cafeteria Worker, effective September 1, 2022

C. Leaves
   - Melissa Hooper, High School ESL, effective August 22, 2022 through approximately October 31, 2022, and intermittent leave effective November 1, 2022 through the conclusion of the 2022-2023 school year
   - Gregory LoPiccolo, High School Business Education, effective August 30, 2022 through approximately November 22, 2022
• Maggie Myers, Middle School English, effective August 22, 2022 through approximately January 23, 2023
• Kelly Wright, Middle School General Cafeteria, effective August 29, 2022 through approximately November 18, 2022

D. Transfers
• Deborah Marks, Part-time High School Media Center Aide to Full-time High School Media Center Secretary, effective October 7, 2022, replacing Linda Nicholas who is retiring

E. Appointments
Support
• Kristina Betz, Part-time High School General Cafeteria Worker, effective September 27, 2022, replacing Gabrielle Steffy who resigned
• Leona Brendle, Part-time High School Special Education One-to-One Emotional Support, effective September 27, 2022 through the conclusion of the 2022-2023 school year, replacing Michelle Bock who transferred
• Mallorie Maddock, Part-time Intermediate/Middle School Building Aide, effective September 27, 2022 through the conclusion of the 2022-2023 school year, replacing Brenda Vaitl Merklinger who transferred
• Ashley Mcfadden, High School General Cafeteria Worker, effective September 27, 2022, replacing Pamela Buckwalter who rescinded

Extracurricular
• Austin Jones, Wrestling Assistant Coach, effective August 29, 2022
• Lyssa Morehart, High School Newspaper Co-Advisor, effective August 29, 2022
• Julea Truskey, Field Hockey Assistant Coach, effective September 19, 2022
• Dominic Vitale, Intermediate 5th Grade and 6th Grade Chorus Advisor, effective August 29, 2022

F. Afterschool 5-8 Program Tutors

| Tanya Goss |
| Ted Irwin |
| Jodi Lehman |
| Christina Thomas |
| Debbie Bender - Substitute |

G. Mentors for the 2022-2023 School Year

<table>
<thead>
<tr>
<th>Mentor</th>
<th>Inductee</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashley Mansfield</td>
<td>Kierstin McQuate</td>
<td>Full Mentor</td>
</tr>
</tbody>
</table>

IV. POLICY & CURRICULUM

Policy
A. Policies for Second Reading (Attachment #10)
• Policy 227, Controlled Substance/Paraphernalia

B. Policies for First Reading (Attachment #11)
• Policy 808, Food Services
• Policy 916, Volunteers
Curriculum
A. Field Trips (Attachment #12)
   EHS Photography and Art Classes (approximately 46 students) to travel to Washington, D.C.,
   to visit the National Mall, October 27, 2022 (Thursday)

V. PUBLIC AFFAIRS & PLANNING
No Action Items

VI. MISCELLANEOUS ACTION ITEMS
It was moved by Mr. Stayer, seconded by Dr. Aronson, that the Ephrata Area Board of School Directors amend the Action Item set forth below to include the name of the candidate.

Roll call vote – all members present voting yes. Motion approved – 7 Yes, 0 No.

A. Nominate and Appoint a New School Board Member to Serve through December 4, 2023
   Be it resolved that the Ephrata Area Board of School Directors nominates and appoints Lara Paparo as a new school board member to serve through December 4, 2023.

It was moved by Mr. Stayer, seconded by Mrs. Beiler, that the Ephrata Area Board of School Directors approve the Action Item set forth below.

Roll call vote – all members present voting yes, except Mr. Stauffer. Motion approved – 6 Yes, 1 No.

B. Nominate and Appoint a New School Board Member to Serve through December 4, 2023
   Be it resolved that the Ephrata Area Board of School Directors nominates and appoints Lara Paparo as a new school board member to serve through December 4, 2023.

--- SECTION 3 – INFORMATION ITEMS ---

I. PERSONNEL
A. Vacancies
   Professional
   Districtwide Instructional Coach
   High School Learning Support (2nd Semester)
   Long Term Substitute High School Science (2nd Semester)
   Long Term Substitute Grade 5 (January 2, 2023 through the conclusion of the 2022-2023 school year)
   Middle School Computer Teacher (2nd Semester)

   Support
   Assistant to the Coordinator of Instructional Programs
   Building Aide (1)
   Custodian (2)
   Full-time Special Education Para Educator (2)
   General Cafeteria (2)
   Media Center Aide (2)
   Part-time Special Education One-to-One (2)
   Part-time Special Education Para Educator (16)

   Extracurricular
   Boys Basketball Assistant Coach
   Boys Lacrosse Head Coach
   Boys Volleyball Assistant Coach
   Girls Basketball Assistant Coach (2)
SECTION 4 – REPORTS

I. REPORT OF THE STUDENT REPRESENTATIVE – Averi Bender
Mrs. McBee provided the report on Averi’s behalf regarding various activities being held in buildings throughout the District.

II. REPORT OF THE LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Tim Stayer
- A recognition dinner was held for CTC Committee members.
- The CTC Superintendent of Record will be changing.
- The annual CTC Fly on the Run fundraiser will be held in October.
- Programs overall are at 85 percent capacity with extensive waiting lists for other programs.
- Age limits restrict students from doing some tasks on job sites.

III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer
- No report

IV. REPORT OF PSBA SECTION VII LIAISON – Tim Stayer
- The Act 1 Base Index was announced.
- The federal government will be directing $49 million to Pennsylvania. The District will receive some of the funds.
- Teacher shortages are being addressed.
- Five Board members will be attending the PSBA Conference at the end of October.

V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Philip Eby
- The Foundation Purple and Gold Gala will be at the Lancaster Marriott on March 4.
- The golf outing will be at Bent Creek Country Club on May 8.

VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop
- Board members were thanked for their work to fill the Board vacancy.
- The District was accepted into the League of Innovative Schools, a national coalition whose goal is to expand opportunities for every learner through research, practice, and technology.
- The first Professional Learning Day of the year was held recently and focused on making “Mountaineer Moments” and helping build connections with students.
- Coach Gaffey and the boys EHS basketball team did their annual reading tour in elementary classrooms early in September.
- District Kindergarten students visited Tent City at the Ephrata Fair where they learned about farm animals and agriculture. Cloister FFA students presented the information.
- WITF featured Akron Family Groups in their recent series called Brighter Days.
- The District Makerbus appeared in the Ephrata Fair parade.
- The District received three Lancaster STEM Alliance grants.
- The high school hosted the Junior Achievement STEM Summit for 9th grade students.
- Corny Days will be held for 6th Grade students at the District Agri-Science Learning Center at the end of October.

VII. GOOD NEWS REPORTS
- 13 EHS student vocalists were selected for County Choir.
- Several Board members received positive feedback while at the Ephrata Fair and heard from several EHS graduates that they are well-prepared for college.
VIII. GOVERNANCE REPORT – Timothy Stayer
   • The Board reviewed E-1, E-2, and E-5.

IX. ADVOCACY REPORT – Judy Beiler
   • The Advocacy team will look into advocating for lowering the age at which youth can use machinery under supervision.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS FROM RESIDENTS AND TAXPAYERS
   President Weber opened the meeting to comments from visitors for any item, except personnel items that are never discussed at public meetings.
   • Brian Frey – youth employment opportunities
   • Chelsea Clark – support for children with special needs

II. OLD BUSINESS
   • The Board was thanked for completing the Board Evaluation surveys.
   • Mr. Stayer was thanked for chairing the September 12 Committee of the Whole meeting.

III. NEW BUSINESS
   • Candidates commented on the need for more Board communication with District parents/guardians.

IV. ADJOURNMENT
   On a motion by Mr. Showalter and seconded by Mr. Stauffer with no objections, the meeting adjourned at 9:26 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors